






# CYBER RISK

## Tips for staying safe






- Use a strong password (e.g. three random words to make a passphrase) and avoid writing it down anywhere.
- Be wary of email links and attachments from unknown sources and, if in doubt, check with the sender before you click or open them.
- Do not use public Wi-Fi for sensitive data (e.g. personal banking).



### AT WORK

-  Don't leave devices logged on and unattended.
-  Don't plug your personal phone or device into your computer.
-  Don't share login information or passwords.
-  Don't log in to your personal email or social media account at work.
-  Don't plug an unknown USB stick or other unknown media into your computer.

### AT HOME

-  Use antivirus software and accept any updates promptly.
-  Keep track of your digital footprint (e.g. which websites are storing your credit card information).
-  Change the network name and pre-set password on your wireless router.
-  Back up your data by making an electronic copy and storing it safely.
-  Never use pirated software or free software other than from a reputable source.

If you identify a cyber risk or if you want further information, please contact: Name: \_\_\_\_\_  
Job title: \_\_\_\_\_

Email: \_\_\_\_\_  
Phone number: \_\_\_\_\_

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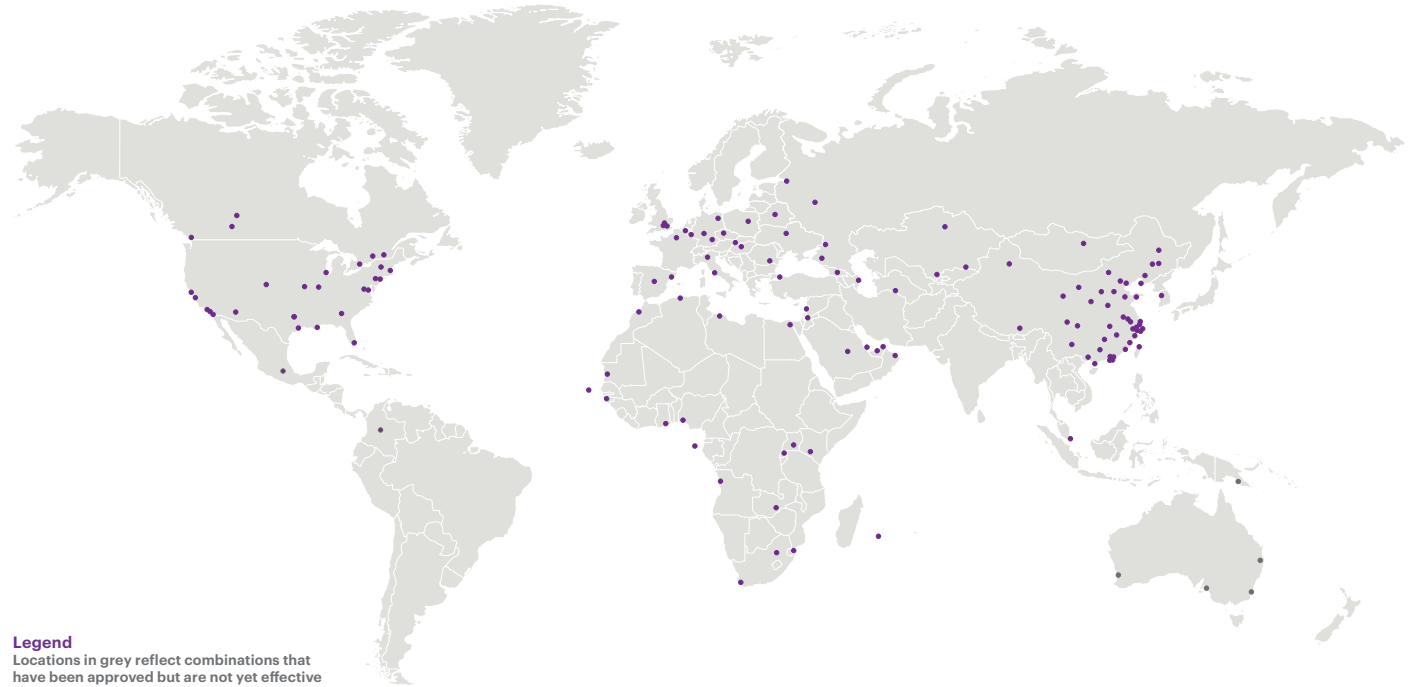
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